



College of West Africa Global Alumni Association

"Connected across the globe by our common goal - assisting and uplifting CWA, our beloved alma mater!"

May 13, 2023
Convention Weekend 5-23 to 5-25, 2023
Silver Spring, Maryland

Election Rules & Guidelines

1. TIMELINE

- I. **May 11, 2023** — The election rules, including a list of open positions, shall be sent to the Managing officers for distribution to the general body.
- II. **May 13, 2023 to May 25, 2023** — Intention to run for office shall be emailed to the election committee at CWAElectionCommittee2021@gmail.com
- III. **May 26, 2023** — The Election Committee will receive the list of eligible voters. There are three categories for nominating candidates: 1) self-nomination, 2) nomination by members of the alumni body, and 3) nomination by the Election committee for those positions where no nominations have been made.
- IV. **June 1, 2023** — If there are no nominations for any open position, the Election Committee shall nominate a maximum of two persons for each position not contested.
- V. **June 5, 2023** — The Election Committee shall validate eligible candidates and announce nominations on.

Article III, section 3.2 – VOTING RIGHTS

“Members in good financial standing shall be eligible to vote at membership meetings and hold office in the corporation. Good financial standing is defined as having paid all membership dues for the current year or holding life membership as described in Section 3.6 of these Bylaw.”

- VI. **June 6, 2023** — Ballots will be distributed electronically to eligible voters on to begin voting.
- VII. **June 6, 2023 - June 23, 2023** — Completed ballots shall be received by the Election Committee by 12:00 A.M. EST/ 5:00 A.M. GMT.
- VIII. **June 24, 2023** — Ballots will be publicly tallied and the results announced at the convention ball.
- IX. **June 24, 2023** — Installation of officers shall occur at the convention ball.

2. VOTING

- I. Voting will be done on an approved election platform, same as 2021 – **Election Buddy**. The platform will compile the list of voters as evidence of who voted in the election so that the committee may be able to demonstrate that only eligible voters voted.



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- II. The Election Committee shall resolve all questions about the voting procedure, the validity of all ballots, and the results of the vote.
- III. The Election Committee shall comply with the Constitution and ByLaws mandatory provisions to minimize the likelihood of an election complaint being filed.
- IV. In the event a formal election complaint is filed, all actions taken by a candidate will be carefully reviewed to ensure a free and fair election. If members have any questions, please contact the Chairman of the Election Committee – Lynnette Henri Mends-cole.
- V. The highest four votes for the Board of Directors shall be the officers of the board as listed in the constitution.
- VI. Voting Platform – Election Buddy

3. REQUIREMENTS

- I. Candidates intending to seek election should make their intention known to the election committee by providing the candidate's *name, photo, and email address*.
- II. Global members need to know as much as possible about a candidate and the reason for seeking election (serving in any position requires time and commitment).
- III. Candidates can and should include the following in their bios:
 - Why are you running for this position, and if elected what will be your priorities?
 - Is there a particular issue that motivates you to serve cwaglobalaa?
 - What experiences or skills have prepared you to serve cwaglobalaa?
 - What activities/committees have you been involved with in cwaglobalaa?

Positions Up for Elections

BOARD OF DIRECTORS

Chairman
Vice Chairman
Secretary
Chief Financial Officer
Member 1
Member 2
Member 3

MANAGER OFFICERS

President
Vice President
Secretary
Treasurer
Chaplain
Parliamentarian

Election Committee

Lynette Henri Mends-cole, Chair '83
Henri Wilson '77
Alnita Kemoh '93

Linda Weeks '82
Samuel Cole '94